



Dear Parent/Legal Guardian,

We are pleased to be offering a parent communication program called Seesaw starting in December 2021. Given the restrictions around COVID-19 and limiting parent's participation in the classroom, we have received feedback from parents that they would like a bit more insight into the daily classroom activities. Seesaw will be a way to enhance the communication and provide the teachers and parents some insights into your children's play-based learning experience.

**What is Seesaw?**

Seesaw is an application that you download onto your phones that will be used as a platform for sharing in-classroom photos to see real-time updates of your children's activities. It provides a safe and secure (login and password protected) platform to privately share with only those invited into the classroom space.

**What does this mean for me?**

Seesaw will help you see a little glimpse of your child's activities in the classroom including pictures of daily events such as circle time, crafts, free-play, and any special events or theme-days that are held. Through Seesaw's mobile platform you will be able to access these updates from anywhere, at anytime, provided you are securely logged in with your own unique information.

**Is there anything I must do?**

Once you complete the waiver form that is attached, you will receive an email invite to the registration/parent email that was provided by yourself upon enrollment. You will need to follow the instructions in order to download the application to your phone and create a login. Once you are set up, you can change the notification settings to let you know anytime a new activity is posted to your classroom space.

**How often will I receive updates?**

On this free platform that we are using this year, we will only be able to share, at most, once a week per classroom. But don't worry; this is more than one solitary photo. There will be several photos and captions that are posted to one activity. If you set up notifications you will see when Ms. Taylor and Ms. Alice post new activities.

**What security considerations are included?**

The application Seesaw has a built-in login system that requires a unique identifier code in order to be added successfully to the classroom. Invites are only received via email, and the registration codes to be accepted into a classroom space are only valid for 7 days, to prevent old links from allowing people into the platform.



In addition, at the end of every school year, Willow Park Preschool will be deleting all previous classrooms from the application to ensure that no residual images of your children live outside of the timeframe that they were in that particular class. Willow Park Preschool is aware of, and abiding by the Province of Alberta's FOIP laws (the FAQ's for educational facilities are included in this registration package for your information), and only intend on using these photos and sharing platforms as a means to give parents direct insight into classroom activities. Willow Park Preschool reserves the right to reevaluate the performance and need for any online communication platform for any time or reason, and may choose to end its use if it is not serving the purpose intended.

**Where can I learn more?**

If you would like to learn more about the offerings of Seesaw, please take a look at their website: <https://web.seesaw.me/>.



**Willow Park Preschool: Participation Agreement**

*To publish my child's photos exclusively on the app Seesaw for use of parents, families, and teachers only in Willow Park Preschool classrooms.*

Dear Parent/Legal Guardian,

Please read this page carefully as it includes information about safety and security issues associated with privacy and behaviour.

In the interest of safety and security we require parent permission for the publishing of children's photographs or videos through a software program called Seesaw. By signing this form you grant permission for teachers of the Willow Park Preschool to photograph or video your child for the purpose of sharing information with you and your immediate classmates through Seesaw, only. You may personally configure the application to receive notifications of any new postings or updates.

Note that other children in the immediate class may be featured in photos, or videos along with your child. By giving your consent you agree **NOT** to share photos or videos of any child, other than your own, outside the Seesaw app, without written permission from the Willow Park Preschool.

To learn more about the program, please visit: <https://web.seesaw.me/>. Please complete, sign and return this form to Willow Park Preschool if you wish to participate. We encourage you to contact us if you have any questions.

My child's name: \_\_\_\_\_

My name: \_\_\_\_\_ My email: \_\_\_\_\_

- I give permission for my child's image to be used for use on the Seesaw platform for the purposes of Willow Park Preschool.

Signature:

Date:

\_\_\_\_\_

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If you **DO NOT** wish your child's photograph or appearance in a video to be shared on the Seesaw app please complete the following and your child will be censored or moved out of any photos that may be taken in the classroom.

- I **DO NOT** wish to share my child's image on Seesaw for the use of immediate classmates and families.

Signature:

Date:

\_\_\_\_\_